



17th March 2021

Dear Parent / Guardian

**(Current Year 5) Year 6 Residential Trip – Butlins Adventure Centre, Skegness
Monday 13th June – Friday 17th June 2022**

We are delighted to inform you that we have arranged a five day residential educational adventure activity course at the Butlins Adventure Centre, Skegness in June 2022. We are very fortunate to have secured a booking as it is extremely popular with school groups.

Butlin's Learning Adventures is a leading residential activity provider and are highly experienced in running school trips. Their centre provides a rewarding experience offering many National Curriculum-linked modules combined with thrilling outdoor and indoor adventure activities, with secure and controlled residential accommodation.

Please note that places are limited, and places will be allocated on a first come first serve basis, with any further interest being put on a waiting list. The full cost of the journey will be £450 and includes return travel by coach, full board (apart from lunch on arrival day), accommodation, full travel insurance and a full programme of activities plus a year 6 leavers hoody, **please note that this trip is being subsidised by the school to help keep the cost to a minimum.** Parents will be able to pay by instalments, if this method is preferred, on the following terms:

Date of payment	Instalment Plan
1 st July 2021	Non-refundable £120.00
1 st September 2021	£55.00
1 st October 2021	£55.00
1 st November 2021	£55.00
1 st February 2022	£55.00
1 st March 2022	£55.00
1 st April 2022	£55.00
TOTAL	£450.00

As always, Mrs Jarvis is available to discuss, in confidence, any problems you may have in making payments, but **the non-refundable deposit of £120 must be paid in full by 1st July 2021 in order to secure your child's place (a payment card will be returned as receipt) unless alternative payment arrangements have been discussed. If your child is currently in receipt of Free School Meals please speak to Mrs Jarvis who will make Grant Applications to assist with funding this trip on your behalf.** Please note that all other instalments need to be paid in full on or before each payment date and all monies need to be paid by the final payment date of Friday 1st April 2022, otherwise it may result in your child being put on a reserve list for the trip, if you have difficulty in meeting these payment dates please contact Mrs Jarvis.

Please note that we are a CASH FREE School and payments should be made online via your ParentMail account or the school office can take payment over the phone.

Residential courses organised by the school are an optional, but invaluable part of the National Curriculum. Pupils benefit hugely from the experience, both educationally and socially and we feel certain that the programme which we have chosen this year will prove to be both enjoyable and very worthwhile and consequently, we would like as many current Year 5 children (2022 year 6), as possible, to participate.

The school does however reserve the right not to take a student on the trip if their behaviour in school is unacceptable. If a child is at risk of being excluded from the trip, the school will have been working with parents before this decision is made to encourage a positive change in behaviour, unfortunately if no change is forthcoming then the child will be excluded on the grounds of health and safety, in which case the return of payments made will be based on deduction first of the non-refundable deposit along with payments based on the table below. This will also be the case in regards to any payments made where a parent decides to withdraw their child from the trip.

Cancellation charges will apply as follows:	
£120 deposit	Non-refundable
56-70 days	60% withheld
28-55 days	80% withheld
27 days or less before departure	100% withheld

We will be arranging a parents evening closer to the trip to explain more details and to show you a presentation of our trip with Butlin's Learning Adventures.

Regards



Mrs Alex Evans
Headteacher

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Child's Name: _____ **Class:** _____

I / We wish my / our child to take part in the Year 6 (2022) residential journey to Butlins Adventure Centre, Skegness.

- I have paid my non-refundable deposit via ParentMail payments.
- I have noted that each instalment needs to be paid on or before the scheduled payment date, otherwise, it may result in my child being transferred to a reserve list for the trip, and that the final payment date is Friday 1st April 2022.**
- I / We do not wish my / our child to take part in the Year 6 journey to Butlins Adventure Centre, Skegness.**

Signed (parent / Carer): _____